

Minutes
Board of Auditors
Town of Ryegate, Vermont
January 13, 2017

Prior to calling meeting to order the chair requested to add approval of the minutes of the March 11, 2016 meeting to the agenda.

Meeting called to order at 9:15 AM

Members present: Thomas Dole, Richard Fraser, and Richard Hodgson

Others present:

The minutes of the March 11, 2016 meeting were read and approved without changes or corrections on motion by Dick Fraser and second by Richard Hodgson.

The Auditors discussed the budget request amounts and following the discussion Richard Fraser made a motion to request the Selectboard to include the amount of \$1,500.00 in the 2017 budget for wages and \$50.00 for supplies. The motion was seconded by Richard Hodgson and approved.

The auditors discussed the update of accounting software for the treasurer and included Cheryl in the discussion and we decided to recommend that the Selectboard add a new line item in the budget for an "Accounting Software Fund" for a period of 3 years with an annual appropriation amount of \$5,000.00 commencing in 2017. This should permit the purchase and installation of software to be done in 2018.

The meeting was adjourned at 11:15 AM.

Respectfully submitted,

Thomas Dole, Chairman

Minutes approved January 20, 2017